




**UTSWEB.NET:
What Is It and How To Use It**

Provided by UTS Information Technology

A banner for 'This Month At UTS October 2007'. On the left is the UTS logo. The main text reads 'This Month At UTS' and 'October 2007'. Below the text is a photograph of a campus building with a parking lot and trees. Overlaid on the photo is the text 'Welcome To UTSWeb Home'. At the bottom of the banner is a decorative border of gold stick figures holding hands.

 **United Theological Seminary**

This Month At UTS
October 2007

Welcome To UTSWeb Home

October 2007



www.united.edu or www.utsweb.net?

United Theological Seminary has two web sites:

www.united.edu

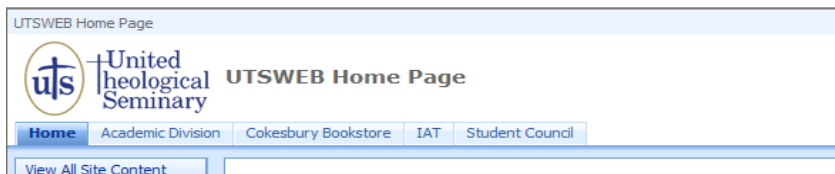
www.utsweb.net

The www.united.edu site is the official “main” website for the Seminary. It is managed by a professional webmaster and hosted by a commercial web-hosting provider outside the Seminary’s IT department. It serves as the “public Internet face” for the Seminary and its content is primarily outward bound. The general public would be more apt to visit this site to learn about the Seminary and its activities.

On the other hand, www.utsweb.net is managed and hosted by the Seminary’s IT department and is designed to enable quick and easy, Internet-based communications and collaboration between and among the Seminary’s various constituencies. Based on Microsoft® SharePoint® technologies, www.utsweb.net is actually a collection of individual websites, called subsites, each of which is tailored to fit the needs of the “site owner.” Some subsites are permanent, while others are temporary—depending on the needs of the site owner.

Home Page—Public and Private Sites

The main Home Page for www.utsweb.net is open to all visitors—anyone with Internet access can view this page. Subsites can be set for either public access or private access, depending on the goals set by the site owner. If a subsite is private, it will not appear on the Home Page to the anonymous (public) visitor.

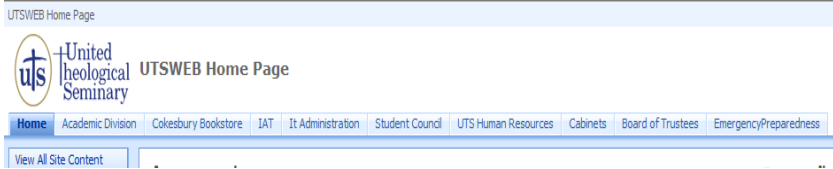


Home Page for Public Access—notice the Tabs across the border



UTSWEB.NET: What It Is and How To Use It

To view and use a private subsite, the visitor **must** have a UTS Network Account and **must** Sign In to the www.utsweb.net site. When signed in, the visitor will be able to navigate to those subsites to which he or she has privileges; even when signed in, the visitor will not be able to see subsites to which he or she is not a member.

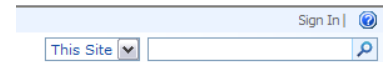


Home Page after Sign In —notice the Tabs across the border

Home Page—Sign In Process

The Sign in Process works the same as OWA—the visitor must know his or her UTS Network User Name and Password.

Click the Sign In link in the upper right-hand corner:

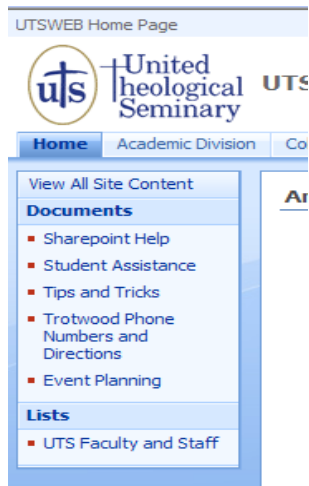


Remember: append “uts” to the beginning of your user name. Also, for security reasons, we do not recommend selecting the “Remember my password” option.



Home Page—Other Elements

The Home Page contains several other sections of interest:



Home Page—
Left Section



Home Page—
Right Section

The “Student Assistance” folder contains this document and several others to help Students, Faculty and Staff with the UTS experience.

Under “Network Access” are several links that will jump directly to the site indicated.

Links

- ▣ [Academic Division](#)
- ▣ [Cokesbury Bookstore](#)
- ▣ [Copyright](#)
- ▣ [IAT: Heinrich Center for Wellness Ministry and Education](#)
- ▣ [IAT: Institute for Applied Theology](#)
- ▣ [IAT: Pohly Center for Supervision and Leadership Formation](#)
- ▣ [Student Council](#)
- ▣ [UTS Comprehensive Calendar](#)
- ▣ [UTS Human Resources](#)
- ▣ [UTS Public Web Site](#)

The “Links” section duplicates some of the tabs across the top border, but also includes a link to the UTS Comprehensive Calendar (yet another specialized web site). Check here to find out what is planned for any given day.

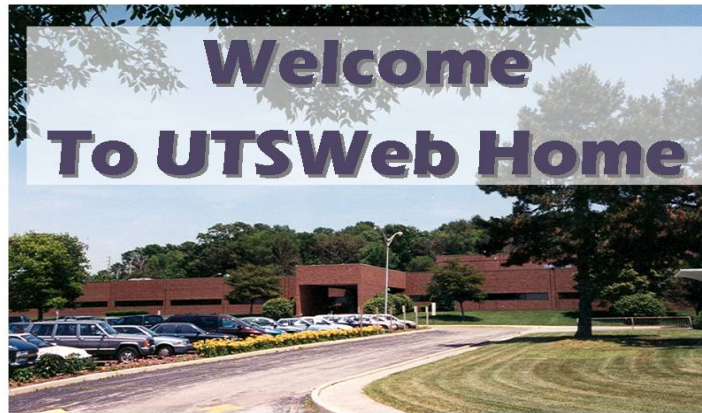
Also, Check out the Academic Division sites. This section is still evolving, but Dr. Watson has a very interesting blog in-process and several students have posted pictures from the most recent Trans-Cultural trips.



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This Month At UTS October 2007



Home Page—
Center Section

The upper center section of the home page features a “slide show” that is a virtual duplicate of the announcements displayed on the big-screen monitor located in the Main Entrance (additional monitors will be installed at both ends of the main hallway during the fall term). Each slide changes after about 10 seconds—best viewed via a broadband connection. When using a dial-up connection, click the **red-X** stop button on the browser to stop the slides



This document is produced and provided by the UTS
Information Technology Department

Please visit:

www.united.edu
www.utsweb.net

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