



**All Office 2003 Products – FREE Training**

1. On-Line Learning Home Page

<http://office.microsoft.com/en-us/training/HA102262291033.aspx>

2. Word 2003 – 30 courses

<http://office.microsoft.com/en-us/training/CR061958171033.aspx>

3. PowerPoint – 23 courses

<http://office.microsoft.com/en-us/training/CR061832731033.aspx>

4. Excel – 38 courses

<http://office.microsoft.com/en-us/training/CR061831141033.aspx>

5. Outlook – 29 courses

<http://office.microsoft.com/en-us/training/CR061832721033.aspx>

6. Publisher – 8 courses

<http://office.microsoft.com/en-us/training/CR061832741033.aspx>

Also, try [www.utsweb.net](http://www.utsweb.net) and look in the *Tips and Tricks* folder.

Another resource: [www.google.com](http://www.google.com). If you're trying to solve a particular problem, try googling it. For example, type "How to apply footnotes in a Word document" in the Google search window. This search term returns over 1,000,000 hits, but on the first page or two, you're bound to find something helpful. Other Search Engines can also be helpful.

