

# EXAMINING COMMITTEE EVALUATION GUIDE

To be given to all Examining Committee Members by the Student with their document.

The United Theological Seminary Doctoral Studies Committee requests that you evaluate the work of the candidate on whose committee you are sitting. Please prepare and bring to the examination an evaluation that will go into the permanent file. You should feel free to evaluate the candidate by whatever format you consider appropriate. However, the following comments and questions will suggest the areas in which the participant should be evaluated. An evaluation form is attached to assist you. If you have any questions, do not hesitate to contact either the Doctoral Studies Office or the chairperson of the Examining Committee.

**PLEASE BRING THIS FORM TO THE FINAL EXAM.**

## I. Participant Growth

1. What evidence is there that the participant has reached personal growth goals?
2. Is the participant able to articulate a personal theological position and apply theological insight to particular issues?
3. Does the participant display openness to evaluation and to differing views? Has the participant grown adequately in the ability to evaluate?
4. Does the participant show evidence of being able to: 1) define a problem, 2) work with people in the definition of that problem, and 3) develop strategies toward a solution to the problem?
5. What do you judge to be the level of competence of the participant's own particular specialization in ministry?
6. Does the participant show evidence of growing in understanding of the nature of ministry and in ability to take responsibility for one's own ministry?
7. Has the participant moved to a style of ministry fit to represent the degree?

## II. Comprehensiveness and Depth of Program

1. To what degree did the participant actually reach program goals as defined in the Final Project?
2. To what degree were the Context Associates moved to a new kind of ministry?
3. What changes happened in the context?
4. What will happen next in the context as a result of this program?
5. What evidence is there that the candidate made adequate use of the biblical, theological and historical resources appropriate to the program?
6. Is there evidence of extended, disciplined involvement in Peer learning?
7. Was the engagement with the consultants sufficient to insure a quality program?
8. To what degree was there ecumenical involvement?
9. To what degree was the program related to the larger community and society?
10. What do you judge to be the level of this program's contribution to ministry?
11. Has adequate evaluation of the program been maintained to insure a quality program?

## III. The Final Project

1. Does the Final Project meet acceptable standards for professional and formal writings?
2. Will the larger church community be able to read the document with understanding?
3. Does the document adequately describe what took place in the program and the contribution to ministry which was made?
4. What, if anything, is there in the Final Project which is new (instruments of evaluation, resources for ministry, etc.)?
5. In your judgment, is the document acceptable? What, if anything, is necessary to make it acceptable?